



MADANI SCHOOLS FEDERATION

Madani Boys School | Madani Girls School

2020 -21

MSF Policy | Charging and Remissions

| 2020 -21 MSF Policy Charging and Remissions | | | | |
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| Policy Lead | Role | Action | | Date |
| H Suleman | Chair of Governors | Policy Ratified by Governing Body | | 28.01.20 |
| R Laher | Headteacher | Policy confirmed | | |
| | | Policy written | | 01.09.19 |
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| 1.1 | 01.09.19 | N Radford | Written (LCC) | 01.09.19 |
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Charging and Remissions Policy 2020 – 21

Introduction

The Education Act 1996 sets out the law on charging for school activities. It states that Schools have a duty to provide parents with information regarding the charges that can and cannot be made for the services and activities provided by the School.

The Governing Body are responsible for determining the content of this policy and the Executive Head Teacher is responsible for ensuring that it is implemented.

The law prohibits any kind of charge relating to a pupil's admission to the schools and prohibits consideration of parents' ability to contribute in any way to the school.

Under current legislation, Madani Schools Federation **will not charge** for the following:

- i) Any cost of education provided during school hours including the supply of materials and books to enable the student to learn and to fulfil the statutory curriculum.
- ii) Education provided as part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for in School. However, voluntary contributions may be requested.
- iii) Entry for a prescribed public examination, if the student has been advised by the school to sit the exam.

The School **can charge** for the following:

- i) Any educational materials, in addition to those covered by the statement ii) Any additional materials for practical subjects to enhance the final products iii) If an activity is wholly or mainly outside school hours and is not part of the National Curriculum or part of a public examination.
- iv) Examination entry fees where the student has not been prepared by the school or where re-sits are requested.
- v) Breakages and replacements as a result of damages caused wilfully or negligently by the child.
- vi) Extra-curricular activities and after school clubs.

Voluntary Contributions

Parents may be invited to make voluntary contributions to enable extra activities which are deemed educationally desirable. It may also be stated that such an activity will not be able to take place unless enough contributions are received to finance the activity. The contributions requested will reflect the cost of that activity less any subsidy from funds available to the school.

Definitions by the Act

Day visits and non-residential activities are deemed to take place during school hours if 50% or more of the time spent on the activity, including any connected travel, occurs during school hours.

A residential activity is defined as being one which involves pupils spending one or more nights away from home. Such an activity is deemed to take place during school hours if the number of school sessions taken up by the activity is 50% or more of the number of half days involved.

Remission Information

All charges and contributions will be fully remitted exclusively where the criteria described in the policy applies.

In every communication relating to charging or voluntary contributions, the parents of all the participating pupils will be advised of their entitlement to the remission of costs and be given the opportunity to claim remission where appropriate.

